**DAL Chapter Leadership Meeting**

Monday, November 4 12:00 PM CST

Lead: Lisa Mancuso, RN, BSN, PCCN, CLCP, LNCC

* Directors-At-Large (DAL):
	+ **Erin Gollogly, BSN, RN:** 2017-2018, 2018-2019, 2019-2020

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Chapters: Greater Orlando, Greater Tampa Bay, West Virginia Upper Ohio Valley

* + **Lisa A Mancuso, RN, BSN, PCCN, CCRN, CLCP, LNCC:** 2019-2020

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Chapters: Phoenix, Pittsburgh

* + **Marjorie Berg Pugatch, RN, MA, LNCC:** 2018-2019, 2019-2020

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Chapters: Morristown, Columbia South Carolina, Bay Area of Northern California

**Minutes**

1. **Welcome 12:00 p.m. – 12:05 p.m. Lisa Mancuso**

**Lisa provided a brief description of the DALs and their value, and how they can be helpful to chapters. Please reach out to your DAL if you need them, and feel free to include them in chapter communications or events!**

1. **Agenda 12:05 p.m. – 12:45 p.m. Lisa Mancuso**
	1. Please contact HQ to spotlight your Chapter’s activities. It’s a great chance for you to highlight your Chapter and attract new members.
	2. Remember to send chapter events to HQ to post on the AALNC website.
	3. Don’t forget about the [Chapter Resource Page](http://www.aalnc.org/page/chapter-leader-resources), which has documents available for you to download to help run your chapter
	4. If you have a testimonial regarding your work as a LNC, please [fill out the form & permission statement](https://www.surveymonkey.com/s/5BHGGWJ) to submit so it can be posted on our website.
	5. Recognize a fellow LNC who is doing exemplary work by contacting AALNC at [info@aalnc.org](file:///%5C%5Cbchi32%5Chealthcare%5CAALNC%5CChapters%5CDAL-Chapter%20Leader%20Calls%5C2017%5CApril%20In%20Person%5Cinfo%40aalnc.org).
	6. **Social Media**

**(Margie)**

* + 1. If you aren’t doing this already, please consider promoting your chapter and its news and activities on social media platforms.
		2. You are free to Tweet and Re-tweet, post to Facebook and LinkedIn all AALNC news and activities. Contact our HQ office if you need guidance.
	1. **Certification (Erin)**

AALNC now uses a Universal Certification Date: anyone who certified or recertified in 2015 will be up for recertification next October. Certification will expire on October 31, 2020 for everyone and application must be in before October 31 of 2020.  Remind your members!

* 1. **New Membership Value (Margie)**
		1. Members will now have free access to 10 webinars per year instead of 4
		2. Affinity Program discounts
		3. SIGs will be rolling out in spring of 2020: Shared Interest Groups allowing for a central place for conversation and sharing common interests.
		4. Free access to Scope and Standards of Practice

**Please promote the new values that have been added to AALNC membership beginning in 2020, and make it clear to your members/potential members!**

* 1. **JLNC update**

**(Erin)**

* + 1. Our latest issue can be found on the AALNC webpage under the “Publications” tab. Consider sharing this journal with your clients or printing it out to take with you for meetings with prospective clients!
		2. Our journal editor is fabulous and very helpful in the peer review process so even if you have never published before, feel free to put forth your ideas for an article. This is a great time to start writing and show your expertise in your field!
	1. **Online Educational Professional Development Committee (formerly Webinar)**

**(Lisa)**

* + 1. We would appreciate the chapter leaders advertising our webinars. Almost all can be listened to after the fact.
		2. **One of our NEW AALNC member benefits is 10 free webinars per year!** There are many exciting webinars planned for the 2020 schedule.
	1. **Upcoming Forum (Lisa):**
		1. Our 2020 Annual Forum will be held in Denver, CO from April 24-25, 2020.
		2. Registration is now open and the early bird rate is available until February 28th. More information can be found on the [Forum page of the AALNC website.](http://www.aalnc.org/p/cm/ld/fid%3D130)
	2. **New Education Items (Lisa):**
		1. P and P 4th edition now available, and first 4 in the eseries are available
		2. New Director of Education & Programs
	3. **Upcoming Chapter Responsibilities (Margie)**
		1. The process for chapter renewals is about to begin. The first step is to complete this [survey](http://www.aalnc.org/p/su/rd/survey%3D13643fea-0252-11ea-bcbf-bc764e10448c) recording your chapter election results by December 15th, 2019.
		2. The next step will be to complete chapter renewal paperwork. This will be sent out with the recording of this call and is due February 15th, 2020.
		3. If your chapter will be dissolving or merging with another chapter please contact your DAL or Melissa Van Fleteren at headquarters to receive the appropriate paperwork.
		4. Membership renewal for 2020 is open, please encourage your members to renew as national membership is a requirement for chapter membership. The national renewal period is open, and all 2019 membership benefits will expire on January 6th, so please urge your members to renew prior to that. We are hoping this will create a smoother dual-renewal process going forward!

**The new change in AALNC National grace period was discussed. Please make it clear to your members that this change will take place, and encourage them to renew early to avoid a lapse in both National and chapter membership!**

1. **Questions, Comments, Concerns? 12:45 p.m. – 1:00 p.m.**

**(Lisa)**

Remember we are here to support and guide you. Please contact your DAL with any questions and updates in your chapter’s activities. Our contact info can be found above and on the [AALNC website](http://www.aalnc.org/page/board-and-staff).

**Additional clarifications from the call:**

1. **The free webinars for members will be all 10 webinars produced by AALNC in 2020, available free with 2020 membership as live and on-demand webinars. Archived webinars are not included. You must “purchase” and register for the webinar prior to December 31, 2020 in order for them to be free of charge.**
2. **A question was asked in regards to bundling chapter membership fees with the national renewal process. AALNC does not practice this as logistically and financially it is very difficult. The chapters all have different dues rates, and not everyone joins a chapter when they join/renew with national. If we changed this process in the future, there would be delays in transferring the chapter dues to the applicable chapters for accounting and tax reasons. AALNC is not currently considering bundling chapter dues with national dues on the AALNC website.**
3. **Dial in/zoom information will be included on the agenda going forward.**

[**View the recording here!**](http://media.mycrowdwisdom.com.s3.amazonaws.com/anpd/November%20Chapter%20Leader%20Call%202019.wmv)